

## Order Forms

### KW Home & Garden Show

Sponsored by



April 29 - May 1, 2022

Kitchener Memorial Auditorium Complex  
400 East Avenue (at Borden),  
Kitchener, Ontario N2H 1Z6

### Show Dates and Hours

Friday, April 29th	12:00 noon - 7:00 p.m.
Saturday, April 30th	10:00 a.m. - 7:00 p.m.
Sunday, May 1st	10:00 a.m. - 5:00 p.m.

### Show Management

**Ann Evoy**, Show Manager,  
(519) 632-5222 Fax: (519) 632-5251  
Email: [info@kwhgs.ca](mailto:info@kwhgs.ca)

[www.kwhgs.ca](http://www.kwhgs.ca)

## SHOW BADGES

All badges & passes are to be picked up during your move-in day registration at the Show Office.

Company name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Please print your staff's names below and then **fax this order form back to (519) 632-5251** or mail it to: Kitchener Memorial Auditorium Complex, 400 East Avenue, Kitchener, Ontario, N2H 1Z6.

1.
2.
3.
4.
5.

**DO NOT complete the following unless your have a booth over 100 square feet:**  
**\*\* PLEASE NOTE: Five additional badges for each extra 100 square foot booth.**

**Two Booths:**

**Three Booths**

1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

**Four Booths:**

**Five Booths:**

1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

Continued on next page.

**Six Booths:**

**Seven Booths:**

1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

**Eight Booths:**

**Nine booths**

1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

**If you wish to purchase any additional badges or passes, please complete the order form "Additional Badges/Passes" on the next page.**

## ADDITIONAL BADGES & PASSES

**This form must be completed and returned no later than April 1st, 2022.**

Each 100 sq.ft. booth will automatically receive 5 Full Show Exhibitor Badges and 5 Complimentary Guest Passes. Any additional passes can be ordered below (see bottom of page for payment information).

Company name: \_\_\_\_\_ Booth #: \_\_\_\_\_  
Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Prov.: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### Additional Passes

I would like \_\_\_\_\_ complimentary guest passes at \$5.00 each \$ \_\_\_\_\_  
\_\_\_\_\_ Packs of ten (10) complimentary guest passes at \$ 40.00 each \$ \_\_\_\_\_  
TOTAL: \$ \_\_\_\_\_

### Additional Exhibitor Badges:

I would like \_\_\_\_\_ full show exhibitor badges at \$ 5.00 each = \$ \_\_\_\_\_

1.
2.
3.
4.
5.

**Please include a cheque payable to Ontario Marketing Productions Ltd. or complete the credit card authorization form below. (Taxes included in the prices listed above. (G.S.T. #122016769 RT).**

Charge to my:  Visa  MasterCard  Direct Payment Amount: \$ \_\_\_\_\_  
Card #: \_\_\_\_\_ Exp. date: \_\_\_\_\_  
Card Holder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Fax to:** (519) 632-5251 or **Mail to:** 400 East Avenue, Kitchener, Ontario, N2H 1Z6

## REQUEST FOR APPROVAL CONTEST / DRAW

I wish to make arrangements at my expense to receive my passes in advance Yes \_\_\_ No \_\_\_

This request for approval for contest / draw must be completed and submitted to the Show Management before the opening of the show. A copy of the signed and approved form will be returned to you.

Company name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

**Please list the Contest / Draw Prize(s) you will have at your booth below:**

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_

Number of contest / draw prize winners: \_\_\_\_\_

I, \_\_\_\_\_, agree to ensure that the names of the contestants entering our contest / draw will be used only for purpose of soliciting sales of our company's products/services. I understand that there can be no soliciting sales of product or service other than those that we sell, by any representative from our company or third party.

\_\_\_\_\_  
Company contact signature

\_\_\_\_\_  
Show Management signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Please note that all names of winners must be given to  
Show Management on May 1, 2022**

## STANDARD BOOTH DRAPE ORDER FORM

The Show Management provides back drapes free of charge, **ONLY if your Drape Order Form is returned to us no later than April 1st, 2022.** The Show Management will also provide you, free of charge, with two 3-foot high side drapes if requested. These side drapes **will not automatically** be placed in your booth. You must fill out the order form attached.

Company name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Please check one:

- We will require the standard 8 foot high back drape provided at no charge by Show Management.
- We will require the standard 3 foot high side drapes provided at no charge by Show Management.
- We will **not** require the standard booth drape or side drape. We have our own display booth.

**Remember there is no charge for the standard booth drape if requested before the deadline. You must let us know by completing and returning this form.**

## Move-In

To facilitate a fast and trouble free move-in, please complete the following information. We will confirm your move-in with you 2 weeks prior to the show, provided we have received your form. Please indicate the preferred day and time your company would like to move-in.

Move-In Hours Available:

- Wednesday, April 27                      8 a.m. - 8 p.m.
- Thursday, April 28                      8 a.m. - 8 p.m.
- Friday, April 29\*\*\*                      8 a.m. - 11 a.m. **(Hand carried items only – NO DOLLIES)**

Preferred time for move-in: \_\_\_\_\_ Your type of vehicle: \_\_\_\_\_

Do you require a fork lift? \_\_\_\_\_ YES \_\_\_\_\_ NO, If yes, approx. how long: \_\_\_\_\_

Will you be moving out on:              Sunday night \_\_\_\_\_ or              Monday day \_\_\_\_\_

**Please fax this form back to: (519) 632-5251**

**[www.kwhgs.ca](http://www.kwhgs.ca)**

# BOOTH ACCESSORIES

April 29th - May 1st  
2022

**KW HOME  
& GARDEN** SHOW

Company: \_\_\_\_\_  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Booth # \_\_\_\_\_  
 Email address for receipt: \_\_\_\_\_

VISA     MASTERCARD

Card Holder Name: \_\_\_\_\_  
 Card Number: \_\_\_\_\_  
 Expiry: M \_\_\_\_\_ Y \_\_\_\_\_  
 Signature: \_\_\_\_\_

#	Description	Price	Qty	Total
1	Padded arm chair	14.75		
2	Director's chair - 30" high	17.85		
3	Metal & Wood bar stool with back	17.85		
4	Brown folding chair	4.40		
5	Carpet: <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Green <input type="checkbox"/> Black  <input type="checkbox"/> 10' x 10' <input type="checkbox"/> 10' x 20'  <input type="checkbox"/> 3/8" foam underpad per sq. ft.    (10' x 10' = 100 sq ft)	110.00 220.00  .60 sq. ft.		
6	Undraped plain tables 30" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'       18" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'	20.00		
7	30" Height Round Pedestal table - 30" across the top	31.00		
7a	42" Height Round Cruiser table - 30" across the top	31.00		
7b	43" Height Round Stainless Steel Cruiser table - 24" across the top	40.00		
8	Black spandex table cover <input type="checkbox"/> 30" high <input type="checkbox"/> 42" high <input type="checkbox"/> Black <input type="checkbox"/> Red	15.75		
9	Skirted tables (includes table, plastic tablecloth, front & 2 sides skirted) 30" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' long 18" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' long  <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	46.00		
10	***To skirt all 4 sides of table OR onsite table exchange	17.25		
11	Leg extenders (elevates table height to 42") 42" height skirting available <input type="checkbox"/> Royal blue <input type="checkbox"/> White <input type="checkbox"/> Black	16.25		
12	Easels	19.00		
13	Sign Stand - 22" x 28"	19.00		
14	Coat Tree	11.50		
15	Coat rack with 25 hangers	17.85		
16	Waste basket	8.50		
17	2'-3' Live plants	23.00		
18	8' High drapery <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	6.10 per foot		
19	3' High side drapery <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	3.75 per foot		

Authorizing Signature \_\_\_\_\_

Subtotal: \_\_\_\_\_  
 HST %: \_\_\_\_\_  
**ADD \$7.50 FOR US CHEQUES:** \_\_\_\_\_  
 Total: \_\_\_\_\_

Complete and return to Ontario Marketing Prod. Lt.  
 All rates above are for the duration of the show.  
 All claims/discrepancies must be settled prior to show closing.  
 REFUNDS will not be given on any orders changed or cancelled on site.  
 All materials remain the property of Hahn Rentals and will be removed upon show close.

H.S.T R104250493  
 2019 HAHN RENTALS